



SIGN PERMIT APPLICATION

To be considered a complete application, each item must be addressed.

Disclaimer: Receipt of this submission of application materials does not represent acceptance or approval of submitted items or a complete application.

SECTION I: APPLICANT INFORMATION:

Applicant Name: _____ Phone: _____

Mailing Address: _____

SECTION II: STRUCTURE INFORMATION:

A sample of the intended design shall be provided. This needs to include colors, wording, and measurements.

Height from natural ground: _____ Dimensions: _____

Square Footage: _____ Color (s): _____

Materials Used: _____

Type of Sign (Refer to Attached Ordinance 8-9-4) _____

Distance from nearest sign: _____

Specific Location of the Proposed Sign: _____ Parcel Number: _____

Physical Address: _____

Applicant Signature Date

Property Owner Signature Date

NOTE: The applicant may differ from the property owner; if this is the case, **both** signatures are required.

SECTION III: APPROVAL

Planning Administrator _____ Date _____

Planning & Zoning Chairman (if applicable) _____ Date _____

OFFICE USE ONLY:

Application Fee \$50.00 Paid By: _____ Date _____

**TITLE 8
TETON COUNTY CODE**

8-7-3: PERMIT REQUIRED:

- A. Required; Fee: It is unlawful to erect, alter or relocate any sign not exempted in subsection 8-7-2C from these regulations without first obtaining a sign permit from the office of planning and zoning.
- B. Fee: The fee for a sign permit is one dollar (\$1.00) per square foot of sign area with a minimum of ten dollars (\$10.00) and a maximum of fifty dollars (\$50.00) per permit and is subject to change without notice.
- C. Application: Applications for sign permits must be accompanied by legible plans or designs and specifications stating clearly the dimensions, structure, materials, colors and lighting, if any, and plan of installation stating clearances and setbacks.
- D. Authority to Approve: The planning administrator has the authority to approve any sign permit except for variances and matters of spacing. The planning administrator's decision may be appealed to the planning commission.
- E. Seasonal Signs: Seasonal signs may be removed for the off-season and reinstalled without a new sign permit, provided they are not structurally altered and they otherwise conform to these regulations. Maintenance and repainting of signs shall not require a new permit.
- F. Penalty: A fine of one hundred dollars (\$100.00) per month or portion of the month thereafter shall be levied against anyone who erects a sign without a permit as required by this chapter or on nonconforming signs not removed as stated under subsection 8-7-4H of this chapter. In addition, signs installed without obtaining a permit must be removed within thirty (30) days of the installation.
(Ord. 93-1, eff. 7-28-1993, as amd. through 1-24-2000)

8-7-4: DESIGN AND CONSTRUCTION STANDARDS:

- A. Definitions: The following definitions should be used in interpreting the standards and making permit applications:

AREA:	The area of all faces within the perimeter that forms the outside shape of the sign including the frame, but not including the uprights or brackets necessary to support the sign. For the purpose of this chapter, however, a flat sign shall be considered to have the area of one of its faces whether the second face is used or not.
CANOPY SIGN:	A sign attached to or constructed in or on a canopy or marquee over a sidewalk or passageway.
DIRECTIONAL SIGN:	A sign indicating a route to a location.
FREESTANDING SIGN:	A sign erected on a supporting framework that is not attached to any building.
OFF-PREMISES:	Shall be defined as, but not limited to, Idaho Code subsection 40-1910A(2)(a) 1. See also subsection 8-7-2C16 of this chapter.
ON-PREMISE:	A sign that advertises the goods, services, and activities on the premises on which the sign is located. All other signs will be considered off-premises signs.
PREMISES:	That piece of land.
PROJECTING SIGN:	A sign attached to a building with the sign projecting outward away from the wall.
SETBACK:	The distance from the sign to the nearest property line.
TEMPORARY:	A sign in place no earlier than fifteen (15) days before the event and removed the day after the event.
WALL SIGN:	A sign painted on, attached to or erected against the wall of a building with the signs face parallel to the wall.

- B. Height Limits:

1. Freestanding Signs: Freestanding signs may be erected to a height no greater than twenty feet (20') above the ground.
2. Wall Signs: Wall signs may extend beyond the wall on which they are displayed no more than one foot (1') in any direction.

3. Projecting Signs; Canopy Signs: Projecting signs and canopy signs may not be less than seven and one-half feet (7 ½') from the ground above which they are suspended.
- C. Setback Requirements:
1. Freestanding Private Signs: Freestanding private signs shall be permitted to stand in public rights of way.
 2. Projecting Signs: Projecting signs must be a minimum of eighteen inches (18") from a line extending vertically from the nearest street curb, or if the curb is absent, from the property line.
 3. Obstruction Prohibited: No signs shall be permitted that obstructs a clear view of traffic control devices from the street.
 4. Interference Prohibited: No sign shall be permitted that interferes with a fire escape exit, or standpipe or that obstructs an opening for ventilation or light.
 5. Overhead Electrical Conductors: Signs shall be located no less than six feet (6') horizontally or twelve feet (12') vertically from overhead electrical conductors that are energized in excess of seven hundred fifty (750) volts unless such conductors are enclosed in an iron pipe or other material of equal strength.
 - a. See subsection E1 of this section for definition of "off-premises outdoor advertising".
 6. Setbacks:
 - a. Highways: Setbacks from the highway shall be a minimum of fifty feet (50').
 - b. Other Roads: Setbacks from other roads shall be a minimum of thirty-five feet (35') from the edge of the road.
 7. Distance from Other Signs: Signs shall not be located any closer than six hundred sixty (660) horizontal feet from any other advertising sign.
- D. Construction:
1. Conformance Required: Material and construction of all permanent signs shall conform to the standards of the uniform building code adopted by the county.
 2. Wind and Seismic Loads: Signs must withstand the wind loads and seismic loads set forth in the uniform building code. Bracing systems shall be constructed to transfer lateral forces to the foundations. Signs on buildings shall transmit dead weight and lateral loads through the structural frame of the building to the ground in a manner that will not overstress any elements thereof.
 3. Colors: Colors shall be normal spectrum colors, including shades of tints thereof, plus gold and silver. Fluorescent, loud and/or gaudy colors are prohibited. Reflective finishes may be used for lettering only.
- E. Off-Premises Signs:
1. Definition: Idaho Code subsection 40-1910A(2)(a): "Off-premises outdoor advertising" means any outdoor sign, display, light, device, figure, painting, drawing, message, plaque, poster, billboard, or other thing which is designed, intended or used to advertise or inform and which is situated in order to be visible from any highway, or other traveled way and which is located on property which is separate from and not adjoining the premises or property on which the advertised activity is carried out.
 2. Number Permitted: One off-premises, permanent, non-illuminated sign and one directional sign whether located in the county or its municipalities, per business located and operating in the county and Wyoming which are contiguous to the county and only accessible through the county and located on the west side of Teton Pass, shall be permitted with the permission of the land owners for which the sign is to be located, and the surface areas does not exceed thirty two (32) square feet. Setbacks within the scenic corridor are a minimum of fifty feet (50'); other street locations are thirty-five feet (35').
 3. Directional Signs: Directional signs are not to exceed six (6) square feet.
 4. Clustered Signs: Clustered signs advertising two (2) or more businesses per face shall be allowed up to a maximum of forty eight (48) square feet when advertising.
 5. Single Business Signs: Single business signs shall be a maximum of thirty-two (32) square feet.
- F. Prohibited Signs:
1. Wind-Blown Streamers, Pennants, and Balloons: Wind-blown streamers, pennants, and balloons are prohibited except on temporary signs.
 2. Rotating, Swinging or Moving: Rotating, swinging or otherwise moving signs or parts are prohibited.
 3. Internally Lit Signs: Internally lit signs or signs with moving or flashing lights or other animated decorations are prohibited unless exempted in subsection 8-7-2C6 of this chapter.
 4. Neon Lighting: Neon lighting, except inside buildings, is prohibited.
 5. Portable Signs: Portable signs (signs not attached to the ground or building) are prohibited except in the temporary situations exempted in subsection 8-7-2C 16 of this chapter.
 6. Changeable Copy Signs: Changeable copy signs are prohibited except the following:

- a. Time/Temperature Signs: Time/Temperature signs exempted in subsection 8-7-2C6 of this chapter.
 - b. Theater Marquee Signs: Theater marquee signs for films, plays and other shows;
 - c. Tavern, Café Signs: Tavern and café signs for changing entertainment, one per establishment;
 - d. Fuel Station: Fuel station price signs, two (2) per station.
 - e. All permitted changeable copy signs must conform to the other regulations of this chapter.
- G. Permitted Signs:
1. Outdoor Posters: Outdoor posters up to twelve (12) square feet in area are permitted if displayed in cases permanently attached to a building or other structure.
 2. Subdivision Signs: One on-premises, thirty-two (32) square foot, permanent, unlit, identification and directional sign shall be allowed for a subdivision.
 3. Occupation Signs: Customary residential, professional, and home occupation signs, not to exceed six (6) square feet in area, may be erected in any districts.
 4. Information Signs: One on-premise information sign in conjunction with commercial or industrial uses provided that the surface area does not exceed thirty-two (32) square feet.
 5. Agricultural Businesses: Agricultural businesses are allowed one on-premises sign not larger than thirty-two (32) square feet.
 6. Entry Gate: Entry gate sign shall be permitted for ranch and subdivision identification.
 7. Posting Notices: Posting notices may be erected anywhere on a parcel of land, as long as they are spaced no closer than the minimum spacing provided by state laws, and the sign face does not exceed two (2) square feet, i.e., "No Trespassing", etc.
 8. Business Not Located in Shopping Center: One on-premise, permanent sign per street frontage for a business not located within a shopping center provided the surface area does not exceed thirty-two (32) square feet, twenty feet (20') in height, and may be lit upon approval.
 9. Signs Located On Building: One permanent sign located on a building for the occupant as listed in Table A. The size of a sign is calculated from the linear feet of the occupant's share of building frontage on street, sidewalk or parking lot.

TABLE A

Occupant's Frontage <u>In Linear Feet</u>	Sign Area <u>In Square Feet</u>
15-30	60
30-45	70
45-60	80
60-75	90
75-90	100
over 90	125

- H. Nonconforming Signs:
1. Definition: A nonconforming sign is any sign that was in place prior to December 8, 1997, but does not conform to the requirements of this chapter as it may be amended from time to time.
 2. Alteration; Relocation; Destruction: Nonconforming signs that are to be structurally altered as to size and shape, relocated, or destroyed by an act of God, or the business nature and/or ownership has changed shall be made to conform at the time of the change and a permit applied for.
 3. Continuance of Existing Signs: Each sign that was physically in place prior to December 8, 1997, and which does not conform to the requirements of this chapter, may be continued for a maximum of three (3) years and no longer, this includes, but is not limited to, all lease signs, off-premises signs, and on-premises signs.
 4. Spacing or Minor Physical Nonconformity: Preexisting signs with a spacing or minor physical nonconformity may be dealt with as a variance 1.
- I. Miscellaneous:
1. Business Signs: Any business sign can be either single- or double-faced as long as the same business is displayed on both sides.
 2. Permanently Closed Business: If any business is permanently closed, any signs pertaining to that business must be removed within thirty (30) days.
(Ord. 93-1, eff. 7-28-1993, as amd. through 1-24-2000)

8-7-5: **SIGN REMOVAL:** Any sign deemed defective or dangerous by the building official shall be repaired or removed by the owner within a time period set by the building official, depending on the perceived danger. If the sign is not removed within the designated time the building official shall have it removed and a one hundred dollar (\$100.00) fine shall be assessed. Any cost incurred in the sign removal that exceeds the fine shall be paid by the owner. Unpaid costs shall be considered a lien against the property. (Ord. 93-1, eff. 7-28-1993, as amd. through 1-24-2000)

8-7-7: **VARIANCE PROCEDURE:** The planning and zoning commission may recommend to the board of county commissioners, as a result of unique circumstances such as topographical – physical limitations, a variance from the provision of this chapter on a finding that undue hardship results from the strict compliance with specific provisions or requirements of this chapter or that application of such provisions or requirements is impractical. (Ord. 93-1, eff. 7-28-1993, as amd. through 1-24-2000)